



## **ADMISSION PROCEDURE** 入學申請程序

1. Submit an application form  
提交申請表
2. Receive a **confirmation email** within two weeks of submission regarding an interview  
提交申請表後兩週內收到預約會面的確認郵件
3. Attend the **interview** (the child is accompanied by **ONE parent**)  
出席面試 (小孩由一位家長陪同)
4. Result will **be announced by email** within three weeks of the interview  
面試結束後三週內通過電子郵件通知結果

## **SUPPORTING DOCUMENTS** 相關文件

A completed application form should be submitted along with the following supporting documents:  
一份完整的申請表格需要以下相關文件一併提交：

- A copy of applicant's birth certificate  
申請人的出生證明副本
- A recent (within the past three months) passport-size photo with a plain colour background of the applicant  
一張申請人 (過去三個月內) 的白/紅/藍背景的護照照片
- A copy of applicant's passport showing a valid visa (if applicable)  
申請人顯示有效簽證的護照副本，顯示有效簽證 (如適用)

## **APPLICATION METHOD** 遞交方法

Please send the application form with all supporting documents **via post to G/F 31 Cambridge Road, Kowloon Tong, Kowloon**. Please affix sufficient postage. Applications with insufficient postage will not be entertained  
請將申請表及所有相關文件郵寄至九龍塘劍橋道 31 號地下。請貼上郵資。郵資不足的申請將不受理



# SDM-Chatsworth

## International Kindergarten

For Office Use 校方專用	
Class 班別	<input type="checkbox"/> AM 上午 <input type="checkbox"/> PM 下午
Date of Admission 入學日期	
Student Number 學生編號	

### APPLICATION FORM 入學申請表

#### Part A: Applicant's Particulars

甲部：申請人資料

*\* Delete whichever is inappropriate. 請將不適用者刪去。*

Class Applying for 申請班別： <input type="checkbox"/> K1 幼兒班 <input type="checkbox"/> K2 低班 <input type="checkbox"/> K3 高班		Session 申請時段： <input type="checkbox"/> Morning 上午班 <input type="checkbox"/> Afternoon 下午班		<b>PHOTO</b> 近照  Taken within the past 3 months 需於最近3個月內拍攝
If my desired session cannot be arranged, I <b>will / will not</b> * accept an alternative session. 若上下午班之編配，未如本人所願，本人 <b>願意 / 不願意</b> * 接納校方另作安排。				
Expected starting date 擬入學日期：				
Name in English 英文名字 (First Name) (Surname)		Name in Chinese 中文姓名		
Date of Birth: (Y) (M) (D) 出生日期: (年) (月) (日)	Place of Birth: 出生地點:	Gender: 性別:		
Birth Certificate Number: 出生證明文件編號:	Passport Number 護照號碼	Nationality: 國籍:	Religion: 宗教:	
Other Playgroups/Pre-Nurseries/Preschools currently or previously attended: 列出曾經 / 現在報讀的遊戲班 / 幼兒園 / 幼稚園：				
Residential Address: 住址:				

#### Part B: Parents / Guardian's Particulars

乙部：父母/監護人資料

*\*\* Do not complete if the parents are guardians. 如監護人屬申請人父母則無須填寫*

Relationship 關係	Name in English 英文姓名	Occupation 職業	Mobile Phone No. 手提電話	Email 電郵
Father 父親				
Mother 母親				
Guardian 監護人**				

#### Part C: Name of the school(s) that sibling(s) is/are currently attending, if applicable:

丙部：申請人兄弟姊妹現時就讀概況:

Name in English 英文姓名	Class 班別	School Attending 就讀學校

#### Part D: Other information (put a "✓" in the appropriate box)

丁部：其他資料 (請在適當  加 "✓")

Source of Referral 介紹來源:	<input type="checkbox"/> Self- applicant 自行申請	<input type="checkbox"/> Media (pamphlet, poster, magazine) 宣傳途徑(單張、海報、展板等)
	<input type="checkbox"/> Relatives / Friends 親友/朋友	<input type="checkbox"/> Others 其他
	(please specify 請註明 _____)	(please specify 請註明 _____)
Has your child attended our playgroup? 有否曾參與本校舉辦之親子遊戲班? <input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否		

I declare that I am the parent / guardian of the aforementioned applicant. I understand that the personal data provided by means of this form, will be used for processing my application for admission and other administrative purposes. I also declare that to the best of my knowledge the information contained in this form is true and correct. 本人謹此聲明為上述申請人的家長/監護人。本人已明白有關於此表格所提供的個人資料會用作處理入學申請及學校行政。本人並聲明此表格內的資料全屬正確無訛。

Signature of Parent/ Guardian 家長或監護人簽署

Date 日期