



SDM-Chatsworth

International Kindergarten & Nursery

新加坡卓薈國際幼稚園及幼兒園

ADMISSION PROCEDURE 入學申請程序

1. Submit an application form
提交申請表
2. Receive a **confirmation email** after submission regarding an interview
提交申請表後到預約會面的確認郵件
3. Attend the **interview** (the child is accompanied by **ONE parent**)
出席面試（小孩由一位家長陪同）
4. Result will **be announced by email** within three weeks of the interview
面試結束後三週內通過電子郵件通知結果

SUPPORTING DOCUMENTS 相關文件

A completed application form should be submitted along with the following supporting documents:
一份完整的申請表格需要以下相關文件一併提交：

- A copy of applicant's birth certificate
申請人的出生證明副本
- A recent (within the past three months) passport-size photo with a plain colour background of the applicant.
一張申請人（過去三個月內）的白/紅/藍背景的護照照片
- A copy of applicant's passport showing a valid visa (if applicable).
申請人顯示有效簽證的護照副本，顯示有效簽證（如適用）
- A cheque of application fee HK\$40 payable to "Talent Creation Limited".
報名費為港幣 40 元正，請使用劃線支票繳付，抬頭書明 "Talent Creation Limited"。
- The application fee is not refundable and non-transferable under any circumstances.
在任何情況下，所繳交之報名費均不予退還及不可轉讓。

APPLICATION METHOD 遞交方法

Please send the application form with all supporting documents **via post** to the relevant campus. Please affix sufficient postage. Applications with insufficient postage will not be processed

Address of our campus:
Boundary Street Campus: **G/F 166 Boundary Street, Kowloon**

請將申請表及所有相關文件郵寄至所申請的分校。請貼上郵資。郵資不足的申請將不受理。

地址：
界限街：九龍界限街 166 號地下



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For Office Use 校方專用	
Class 班別	<input type="checkbox"/> AM 上午 <input type="checkbox"/> PM 下午 <input type="checkbox"/> Whole day 全日班
Date of Admission 入學日期	
Student Number 學生編號	

APPLICATION FORM 入學申請表

Part A: Applicant's Particulars

甲部：申請人資料

Delete whichever is inappropriate. 請將不適用者刪去

Class Applying for 申請班別： <input type="checkbox"/> PN 預備班 <input type="checkbox"/> K1 幼兒班 <input type="checkbox"/> K2 低班 <input type="checkbox"/> K3 高班		Session 申請時段： <input type="checkbox"/> Whole day 全日班 <input type="checkbox"/> Morning 上午班 <input type="checkbox"/> Afternoon 下午班		PHOTO 近照 Taken within the past 3 months 需於最近3個月內拍攝
Campus 分校*： <input type="checkbox"/> Boundary Street 界限街分校		Expected starting date 擬入學日期：		
If my desired session cannot be arranged, I will / will not** accept an alternative session. 若上下午班之編配，未如本人所願，本人 願意 / 不願意* 接納校方另作安排。				
Name in English: 英文名字: (First Name) (Surname)		Name in Chinese: 中文姓名:		
Date of Birth: (Y) (M) (D) 出生日期: (年) (月) (日)	Place of Birth: 出生地點:	Gender: 性別:		
Birth Certificate Number: 出生證明文件編號:	Passport Number: 護照號碼:	Nationality: 國籍:	Religion: 宗教:	
Other Playgroups/Pre-Nurseries/Preschools currently or previously attended: 列出曾經 / 現在報讀的遊戲班 / 幼兒園 / 幼稚園：				
Residential Address: 住址:				

Part B: Parents / Guardian's Particulars

乙部：父母/監護人資料

**** Do not complete if the parents are guardians. 如監護人屬申請人父母則無須填寫*

Relationship 關係	Name in English 英文姓名	Occupation 職業	Mobile Phone No. 手提電話	Email 電郵
Father 父親				
Mother 母親				
Guardian 監護人***				

Part C: Name of the school(s) that sibling(s) is/are currently attending, if applicable

丙部：申請人兄弟姊妹現時就讀概況:

Name in English 英文姓名	Class 班別	School Attending 就讀學校

Part D: Other information (put a " " in the appropriate box)

丁部：其他資料 (請在適當 加 " ")

Source of Referral 介紹來源: <input type="checkbox"/> Self - applicant 自行申請 <input type="checkbox"/> Relatives / Friends 親友/朋友 (please specify 請註明 _____)	<input type="checkbox"/> Media (pamphlet, poster, magazine) 宣傳途徑(單張、海報、展板等) <input type="checkbox"/> Others 其他 (please specify 請註明 _____)
Has your child attended our playgroup? 有否曾參與本校舉辦之親子遊戲班? <input type="checkbox"/> Yes 是 <input type="checkbox"/> No 否	

I declare that I am the parent / guardian of the aforementioned applicant. I understand the personal data provided by means of this form, will be used for processing my application for admission and other administrative purposes. I also declare that to the best of my knowledge the information contained in this form is true and correct. 本人謹此聲明為上述申請人的家長/監護人。本人已明白有關於此表格所提供的個人資料會用作處理入學申請及學校行政。本人並聲明此表格內的資料全屬正確無訛。

Signature of Parent / Guardian 家長或監護人簽署

Date 日期